

Order of work

1. Check your design sketches are done
2. Searching for images to use - large sized, copyright free - do **not** just do a Google search. **Save them in OneDrive**
3. **Download** the CD cover template and open
4. Start work producing the front
 - you will need to **square crop** first

Important workflow points

1. Check the **size** of your background image is large enough
2. **Square crop your background image early** - you can't crop after you bring images into the template
3. **Add text in the final template** - otherwise it may be too small or too large