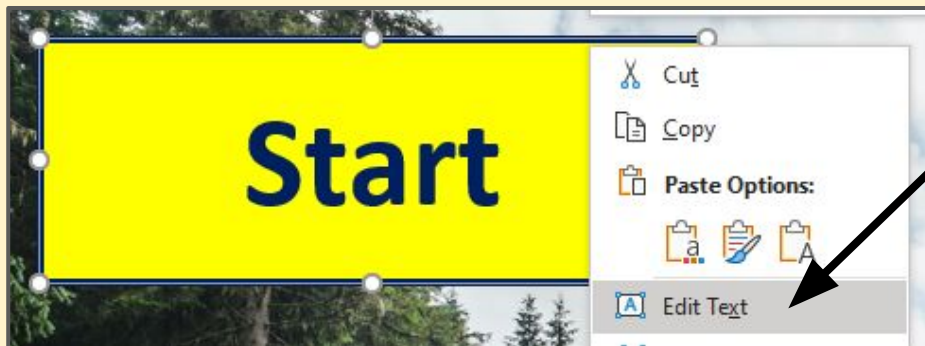
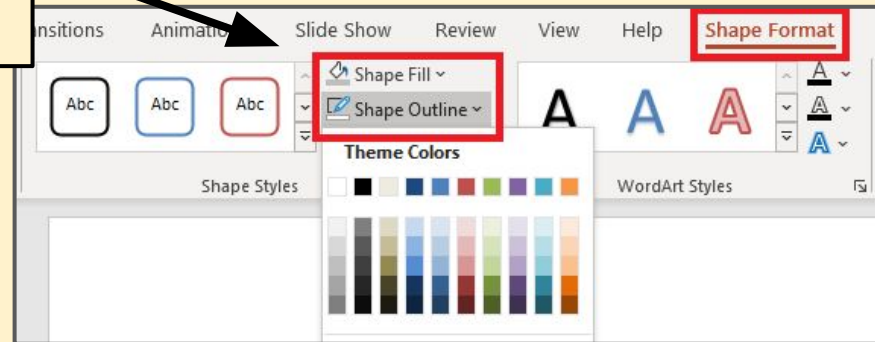


# IDMP skills – buttons

**Shape Format** and then **Shape Fill** and **Shape Outline** let you change the way the shape looks

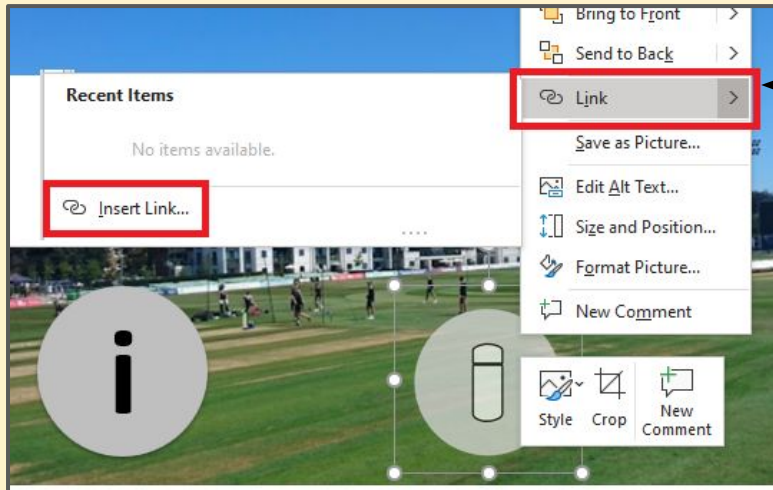
Use shapes to create buttons to link slides together



**Right click > Edit Text** to add text to the shape to create a useful button

You can format the text anyway you need

# IDMP skills – links



**Right click** on **edge** of the button > **Link**

**IMPORTANT:** Click on the **edge** of the button, not on the writing. If the text changes colour, **undo** and start again

**IMPORTANT:**

Then **Place in This Document** > choose the **slide** to link to > **OK**

**Test your links** – this is tricky to get right first time

