

Maths Wizards is a new website which aims to help primary school children improve their maths skills. It uses cartoon wizards to set maths questions and puzzles for children and rewards them when they complete work correctly.

During the first project meeting about Maths Wizards, ideas were expressed by different members of the design team.

(a) Identify the most appropriate pre-production document to capture these ideas.

[1 mark]

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(b) Identify **three** items that would be included on this document.

[3 marks]

1.
2.
3.

(c) Other than the design team, identify **one** likely audience for the pre-production document.

[1 mark]

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(d) Describe two ways that a physical pre-production document could be produced during the meeting.

[2 marks]

1.
2.

(e) The pre-production document will need to be e-mailed to other members of the production team.

Describe one way that the document could be produced so that it can be e-mailed.

[2 marks]

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