

ICT Revision - Functions

The screenshot shows the Microsoft Excel interface with the 'Formulas' ribbon selected. A dropdown menu is open, displaying options: Sum, Average, Count Numbers, Max, Min, and More Functions... An arrow points from the 'More Functions...' option to the red circle around cell B8 in the spreadsheet.

	A	B	C	D	E	F	G	H
1	Type of ticket	Standard Price	Opening Night Price	Tickets sold	Income			
2	Front stalls	£21		150				
3	Rear stalls	£18		150				
4	Front Circle	£25		140				
5	Rear Circle	£20		100				
6	Front Upper Circle	£18		90				
7	Rear Upper Circle	£15		60				
8				Total Income				
9				Profit?				
10								

When finding the average, max or minimum of a column just click in the box you want to find out (in this case it would be the box circled). You will then need to use this option, to select what you are trying to find out, whether it is sum, average or max. Once you have chosen, click on the option you need and check that the computer has highlighted the right boxes.