

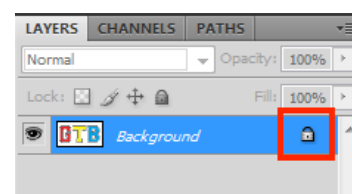
Transparent Background – Photoshop CS4

Step 1 – Open the image file in Photoshop

1. **Save** the image you want to have a transparent background. Images **must** be saved, not just copied and pasted.
2. Do any cropping or resizing first – you can do this in Paint and then save the image
3. Load **Photoshop** (in the Adobe folder)
4. **File > Open >** find the image and open it

Step 2 – Unlock the Background Layer

1. Find the **Layer panel** at the bottom right of the screen
If the layer has a **padlock** it is locked.



2. **Double click** the padlock
3. Click **OK** in the pop up box

If the layer won't unlock then ask for help. Some images are protected and can't be edited like this.

Step 3 – Use the Magic Wand

1. Find the **Magic Wand** tool on the left toolbar
2. **Click and Hold** the Magic Wand icon – make sure the Magic Wand is selected
3. **Click** on the background to select it
4. Press the **delete** key on the keyboard
5. If the background goes checked then it is transparent. You may need to repeat this a few times. Sometimes you'll need to use the rubber tool as well to work on some parts of the background.

Control + D is the keyboard shortcut to Deselect



Step 4 – Save as a PNG

1. **File > Save As**
2. Choose **PNG** file type from the drop down – this is the only file type which will work as a transparent background