

Adding Sections and Anchors

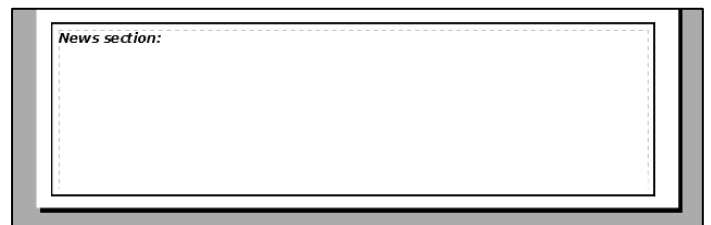
It is possible you might be asked to add a section to a page on your website and then to link to that section. Using something called an Anchor.

This is a little hard to do and is a tricky task – it has only ever appeared on one exam paper.

Making a section:

A section is just part of a page. It's probably best to put the section at the bottom of a page.

1. Create a textbox near the bottom of the page (using the T tool)
2. Add a nice heading to it – "News section" or whatever. Format the heading
3. You might want to colour the textbox
4. It might also be good to add a border and padding (right click > edit > CSS properties)



Adding the anchor

An anchor just provides a way of linking to a part of a page. You see anchors on longer Wikipedia articles – the Table of Contents at the top which you can use to jump to a section.

1. **Highlight** the heading you just added
2. On the menu bar at the top click **Properties**
3. Choose **ID and Anchor**
4. **Tick** the **Treat this object as an anchor** box
5. Give the section a useful HTML ID at the top (a name)
6. Now add a navigation button to your master page
7. Hyperlink the button – but choose **Anchor** from the left and then find the name you just gave the anchor

